



## JOB DESCRIPTION / COMPETENCY REQUIREMENTS

<b>Employee:</b> _____ <b>Position:</b> <u>Mechanical Technician</u> <b>Status:</b> <u>Non Exempt</u> <b>Reports To:</b> _____
<b>Job Summary/Scope Statement</b> List the primary reason this job exists and the purpose of this position
<p>The primary responsibility of the mechanical technician is to diagnose, troubleshoot, inspect, install, repair, tear down, and rebuild a variety of equipment brought into the shop.</p>
<b>Job Responsibilities</b> List the primary job responsibilities determined for the position title.
<ul style="list-style-type: none"> <li>Perform work in GDS shop facilities.</li> <li>Read and interpret hydraulic and electrical schematics for top drive systems.</li> <li>Prepare accurate records on the maintenance and repair of equipment.</li> <li>Analyze equipment malfunctions.</li> <li>Knowledge and experience with other drilling and traveling equipment an asset.</li> <li>As needed, the employee may be asked to travel.</li> <li>Work requires willingness to work a flexible schedule.</li> <li>Contribute to team effort by accomplishing results as needed.</li> <li>Participate in GDS Safety and Quality programs.</li> <li>Performs other duties as assigned by Management.</li> </ul>
<b>Experience / Education Requirements</b> List the minimum education and/or experience (competencies) required to perform this job successfully; include applicable leadership responsibilities.
<ul style="list-style-type: none"> <li>Requires a High School diploma or equivalent, certifications are a plus.</li> <li>In depth knowledge of top drive mechanical and hydraulic configurations, equipment operations and will the ability to effectively troubleshoot top drives.</li> <li>A minimum of 2 years' experience as a Top Drive technician; experienced with Varco, Tesco, and Canrig Top Drives, or similar experience in related field.</li> <li>Willing and able to travel as necessary.</li> <li>Familiar with PLC Software, Panelview HMI's.</li> <li>Basic familiarity with AC and DC drives.</li> <li>Familiar with Generators and their controls.</li> <li>Professional Certifications and/or Trade training.</li> <li>Is required to have personal hand tools to use at work.</li> <li>Proficient in the use of hand tools as well as measuring and monitoring equipment.</li> <li>Strong communications skills and the desire to be a leader in service.</li> <li>Basic computer skills including Microsoft Word, Excel, and Outlook.</li> </ul>



## Physical Requirements

The physical demands described here are representative to those that will be faced an employee in order to successfully perform the functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to essential functions.

- While performing the duties of this job, the employee is frequently required to stand; walk; use hands to handle/feel objects; and reach with hands and arms.
- While performing the duties of this job, the employee will spend long hours standing and using tools.
- While performing the duties of this job, the employee may also have to lift items up to 50 pounds.
- While performing the duties of this job, the employee will be inclined to inclement weather including, but not limited to, extreme heat and/or cool temperatures.

## Approval

The employee named above meets the requirements of this job description/qualification record and is hereby approved to perform the duties and responsibilities stated within.

Approval: \_\_\_\_\_  
Employee's Supervisor

Date: \_\_\_\_\_

Approval: \_\_\_\_\_  
Employee

Date: \_\_\_\_\_